

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>June 24, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Sandra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Sara Fields
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Mr. Richard Hibbs led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that the Board took action to notify an Assistant Principal that his assignment for 2008-2009 will be reduced from 225 work days to 215 work days. The vote was reported as 5 – Ayes and 0 - Nays.

7. Public Hearing

7.1 Public Hearing on the 2008-2009 Budget

Dr. Russell opened the public hearing at 7:02 p.m. With no comments from audience members, Dr. Russell closed the public hearing at 7:03 p.m.

8. Adoption of Agenda

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the minutes of June 24, 2008 as presented. The motion was unanimously approved.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mrs. Davis requested that item 9.5 be withdrawn. Mr. Gourley requested that item 9.1 be withdrawn. It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman to approve Consent Agenda Items 9.2 – 9.4 and 9.6 as presented. The motion was unanimously approved.

9.2 Purchase Orders

9.3 Acceptance of Gifts – Donations

9.4 Certificated Personnel Reports No. 21

9.6 Culver City Middle School and Culver City High School Cheerleaders to Attend the Universal Cheerleaders Association Summer Camp at UC San Diego, July 30 to August 2, 2008

9.1 Approval is Recommended for the Minutes of Regular Meeting – June 10, 2008

Mr. Gourley withdrew this item to commend Ms. Williams for taking such thorough minutes. It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the Minutes of Regular Meeting – June 10, 2008 as presented. The motion was unanimously approved.

9.5 Approval is Recommended for the Classified Personnel Reports No. 21

Mrs. Davis pulled this item to confirm that the person serving as the interim Security Supervisor had sufficient training for the position. Dr. Coté confirmed that the interim Security Supervisor had sufficient training. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the Classified Personnel Reports No. 21 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations**10.1 American Citizenship Awards**

Dr. Coté began by thanking everyone for attending the meeting since school was out for summer, and then read the names of each school's recipients of the American Citizenship Award for the month of June. The recipients were Justin Lovelady from El Rincon Elementary; Aalia Fragosa from La Ballona School; Jacquelyn Tejada from Linwood E. Howe School; Isabella Avincola from El Marino School; Chloe Green from Farragut School; Kaila Williams from Culver City Middle School; Nidia Castillo from Culver Park High School; and Raaid Hossain from Culver City High School. Dr. Russell presented each recipient with a citizenship pin and thanked the students and their families for attending the meeting.

10.2 Culver City Education Foundation Building Blocks

Mrs. Darlene Bilkiss, Trustee of the Culver City Education Foundation, provided information on the Education Foundation's Building Blocks. Mrs. Bilkiss presented Building Blocks to Rosie LaBriola, Cesar Peralta, Audrey Swartz, Gina Grawe and Mrs. Elizabeth Lowry. Another Building Block was presented in memory of Chuck Baird. The recipients that were present gave a brief speech in acceptance of the Building Blocks.

11. Public Recognition**11.1 Student Representatives' Reports**

No student representatives were present due to summer break.

11.2 Superintendent's Report

Dr. Coté reported on the end of the school year promotions that she attended and commented that the senior graduation and grad night were a success; commendations were given to Geoff Maleman for the amount of work that he did on the School News publication, and to Kay Coop for subsidizing the paper in order to get it distributed before school was out for summer break. In addition to commendations, Dr. Coté reported that the next edition of School News will be released in November if the District can get the advertisements sold in time; she announced the "Best of Culver City" competition winners; final interviews for the position of Assistant Superintendent of Educational Services are being held this week; the District participated in the Culver City Expo along with the Education Foundation; and a reminder of the upcoming Special Board Meeting on student enrollment and permits.

11.3 Assistant Superintendents' Reports

Mrs. Fields reported that the Educational Services Department was reflecting on how the year went and discussing the upcoming activities for the 2008-2009 school year; the beginning of summer school; and her attendance at the Middle School promotion and High School graduation.

Mr. El Fattal provided a budget update, and a TRAN update.

Mrs. Jaffe reported on position vacancies in the District; and gave an update on filling the Middle School Principal vacancy.

11.3 Members of the Audience

Members of the audience spoke about:

- Pam Linderman discussed bullying taking place at the Middle School and shared stories of her discussions with other community members regarding the Middle School.
- David Mielke gave commendations to the teachers that received Building Blocks and acknowledged the great work that they do; expressed his hope that the bullying issues that have been brought to the Board

are addressed; would like to suggest that a discussion take place regarding the summer school hours and scheduling; and requested to agendaize the topic of having a Community Day School.

6.4 Members of the Board

Mr. Zeidman spoke about:

- Agreed to agendaize a discussion on the Community Day School. Dr. Coté confirmed that it will be on the agenda and provided information that she received thus far in regards to how many students would be needed.
- His attendance at six graduations, and suggested possibly starting the High School graduation at 6:30 p.m. instead of 6:00 p.m.
- The Employee Recognition event and expressed his apologies to anyone that he might have offended in any way.
- A reminder for the community to attend the upcoming Special Board Meeting on June 26, 2008.

Mrs. Davis spoke about:

- Her attendance at promotions and graduations throughout the District and how they were a success and very well planned; and how knowledgeable the students were.
- Extended her congratulations to the recipients of the Education Foundation's Building Blocks
- The Adult School graduation and how meaningful and emotional it was for the youth and the elderly that were graduating.
- Suggested having water at the graduations.
- The event held at Vet's Auditorium with Karen Bass in attendance with the discussion ROP classes. The District needs to offer more vocational courses so we can address all of the students' needs.
- The fabulous job that was done by staff for the Employee Recognition Dinner and expressed her apologies that some people were upset by comments that were made.

Mr. Gourley spoke about:

- His attendance at the Employee Recognition Dinner, and extended his apologies to anyone that he offended by his comments. He further apologized to Dr. Russell for not believing him when he tried to convey to him that the Board would receive letters regarding the statements that he made. Mr. Gourley especially wanted to make sure that people that sent anonymous letters were informed that he had publicly apologized, and stated that it is hard to extend your apologies to individuals that will not state their names.
- The Board will be addressing the bullying issue, and how he was surprised because he was impressed by how well the Middle School was being run.
- He inquired if students were being given the opportunity to walk across stage and participate in the graduation ceremony when they have not in fact graduated.

Dr. Beagles-Roos spoke about:

- How impressed she was by the eighth grade exit portfolios.
- Her attendance at the eighth grade awards ceremony.
- Commendations to faculty for restarting the Chirons Honor Society.
- The Culver Park Graduation Luncheon being a great success and how important the event is to parents and staff.
- The Community Scholarship Awards being phenomenal and the great attendance of students
- How well behaved the students were at both the Middle School promotion and the High School graduation.
- The School News publication being well timed and how she was glad that it was delivered door-to-door.
- How hot it was in Robert Frost Auditorium for graduation and if there is a way to improve the air circulation.
- The need to agendaize the American Citizenship Awards if the Board is to continue the program. Mr. Zeidman and Mrs. Davis were in agreement which made a consensus to agendaize.

- Inquired if there is going to be a formal CCUSD/City Liaison meeting, or if just the representatives will meet to discuss topics that have been previously mentioned. Mr. Gourley confirmed it will be just the representatives.

Dr. Russell spoke about:

- The fact that staff made the decision to change summer school to four days instead of five.
- His attendance at graduation, and thanked Dr. Coté for making sure that the information on what schools the graduates will be attending was in the local paper and in the graduation program.
- School News being delivered at a great time.
- The All-Night Grad Party being a great success
- Vocational education, and that wood shop was eliminated because of the low demand for carpenters; the Unions having paid internships/apprenticeships and the people participating are making great salaries.
- Employee Recognition Dinner and not understanding why people are worried about retribution for signing their names on letters to the Board; and how he is disappointed that people do not come and speak out or include their names on the letters.

12. Information Items

12.1 Community Budget Advisory Committee (CBAC) Annual Report

Mr. El Fattal introduced Mr. Richard Hibbs and Mrs. Michael Laase who presented the annual report to the Board. Mr. Hibbs reported that CBAC met nine times this school year, and one item that the committee feels strongly about is that the District needs to make the parents aware of the costs to the District when the students are absent. Board members thanked the presenters and the CBAC Committee for all of their hard work that they put in throughout the year, especially with it being such a difficult year with the budget crisis. Dr. Russell suggested getting more of the community involved and stated how he would like to possibly have their meetings televised. Ms. LaBriola, who is part of the Committee, provided Dr. Russell reasons why televising the meetings might not work.

12.2 2008-2009 Budget Presentation

Mr. El Fattal gave a Power Point presentation that provided the Board with an overview of the events of the 2007-2008 year, and the budget cuts that took place. Mr. El Fattal gave additional information on the upcoming school year, and responded to questions from audience members. Dr. Beagles-Roos inquired as to why the transportation for Special Education was going up and requested an explanation from staff at a later date. Dr. Russell inquired if the Workers' Compensation money was a refund. Mr. El Fattal explained that it technically was not a refund. An actuary is done every year and some years there is money left over, but for lack of a better word "refund" is the word that has been used.

12.3 2008-2009 Summer Maintenance and Operations Projects

Mr. El Fattal presented the list of summer projects to the Board. Dr. Beagles-Roos inquired as to when two classrooms will be functional at El Rincon for the science lab. Mike Korgan, Director of Maintenance, Operations and Transportation, responded that December is the projected time range. Further discussion ensued as to Title 9 requirements. Mrs. Davis inquired as to how the District keeps up with compliance laws. Mr. Korgan and Mr. El Fattal responded that the District receives many alerts and notices through the Los Angeles County of Education. Further discussion ensued as to the funding for mandated compliance. Dr. Russell commented on letters that the Board has received regarding air quality issues at different school sites. Mr. El Fattal responded that there will be future updates on this issue.

13. Recess

The Board recessed at 8:28 p.m. and reconvened at 8:39 p.m.

14. Action Items**Superintendent's Items****14.1 Approval is Recommended for the Renewed Contract for the Position of Assistant Superintendent of Business Services**

Mr. Zeidman thanked Mr. El Fattal and his staff for all of their hard work and his guidance through a difficult budget year. Dr. Russell commented that after six and a half years of being on the Board, the department was the best it's ever been. Other Board members thanked Mr. El Fattal for his hard work for the District. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the renewal of the contract for the Assistant Superintendent of Business Services as presented. The motion was unanimously approved.

Education Services Items**14.2 Approval is Recommended for the Consolidated Application – Part I for 2008-2009**

Dr. Beagles-Roos inquired as to why one of the private schools was not listed in that category, and also wanted to know what is the exact definition of unexcused absence. Gwenis Laura, Director of Special Programs, was in attendance to respond. It was moved by Mr. Zeidman and seconded by Dr. Beagles-Roos that the Board approve the Consolidated Application – Part I for 2008-2009 as presented. The motion was unanimously approved.

14.3 Approval is Recommended for the Second Reading and Adoption of New Board Policy 5141.7, Students – Sun Safety

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board adopt the new Board Policy 5141.7, Students – Sun Safety as presented. The motion was unanimously approved.

Business Items**14.4 Approval is Recommended for the Adoption of the 2008-2009 Budget**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board adopt the 2008-2009 Budget as presented. The motion was unanimously approved.

14.5 Approval is Recommended for the AB1200 Public Disclosure – Financial Impact of 2007-2008 Agreement Between Culver City Unified School District (CCUSD) and the Culver City Federation of Teachers (CCFT)

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the AB1200 Public Disclosure of Collective Bargaining Agreement as presented. The motion was unanimously approved.

14.6 Approval is Recommended for the AB1200 Public Disclosure – Financial Impact of 2007-2008 Agreement Between Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE)

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the AB1200 Public Disclosure of Collective Bargaining Agreement as presented. The motion was unanimously approved.

14.7 Approval is Recommended for the AB1200 Public Disclosure – Financial Impact of 2007-2008 Agreement Between Culver City Unified School District (CCUSD) and the Management Association of Culver City Schools (MACCS)

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the AB1200 Public Disclosure of Collective Bargaining Agreement as presented. The motion was unanimously approved.

14.8 Approval is Recommended for the Increase in Facility Use Rates

Dr. Beagles-Roos suggested that the Board agendaize a discussion on the rates. There was no consensus to agendaize at this time. It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve a 10% rate increase in the Direct Cost Rate and the Board Identified Non-Profit Rate, while concurrently leaving the Fair Rental Value Use Rate unchanged as presented. The motion was unanimously approved.

14.9 Approval is Recommended for the Food Service Program Price Increase

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the \$0.25 price increase for breakfast and lunch meals effective September 2, 2008 as presented. The motion was unanimously approved.

14.10 Approval is Recommended for the Disposal of Surplus Property

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the disposal of surplus property as presented. The motion was unanimously approved.

Personnel Items**14.11 Approval is Recommended for Resolution #48-2007/2008 (HR), Resolution to Rescind Reduction or Discontinuance of Particular Kinds of Service**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve Resolution #48-2007/2008(HR), Resolution to Rescind Reduction or Discontinuance of Particular Kinds of Service as presented. The motion was unanimously approved.

14.12 Approval is Recommended for the 2007-2008 Agreement Between the Culver City Unified School District (CCUSD) and the Culver City Federation of Teachers (CCFT)

Jerry Chabola requested that the one percent salary increase that was given to teachers this year be considered for the coaches next year. Further discussion ensued as to who negotiates for the coaches. Mrs. Jaffe clarified that CCFT negotiates for the coaches. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the 2007/2008 Agreement between the Culver City Unified School District and the Culver City Federation of Teachers as presented. The motion was unanimously approved.

14.13 Approval is Recommended for the 2007-2008 Agreement Between the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE)

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the 2007/2008 Agreement between the Culver City Unified School District and the Classified Employees as presented. The motion was unanimously approved.

14.14 Approval is Recommended for the 2007-2008 Agreement Between the Culver City Unified School District (CCUSD) and the Management Association of Culver City Schools (MACCS)

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the 2007/2008 Management, Supervisory and Confidential Agreement as presented. The motion was unanimously approved.

14.15 Approval is Recommended for the 2007-2008 Agreement Between the Culver City Unified School District (CCUSD) and the Los Angeles County Regional Occupational Program (ROP)

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the 2007/2008 Agreement between Culver City Unified School District and the Los Angeles County Regional Occupational Program as presented. The motion was unanimously approved.

14.16 Approval is Recommended for Revised Certificated Administrative Job Description – Middle School Principal

Mrs. Jaffe presented the job description to Board members. Mr. Elmont inquired as to what has changed in the job description. Mrs. Jaffe responded that several items have changed such as technology, standards based instruction, and staff development. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board adopts the Revised Certificated Administrative Job Description-Middle School Principal as presented. The motion was unanimously approved.

14.17 Approval is Recommended for Revised Classified Supervisory Job Description – Security Supervisor

It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve the new job description for Security Supervisor as presented. Dr. Beagles-Roos moved that additional wording be added to the description so that it states on page two in the first paragraph “to formulate plans as well as resolve situations...” Mrs. Davis

accepted the motion. Mrs. Davis also suggested checking Section 832.2 of the Penal Code to make sure that it is still current. Mrs. Jaffe will follow up on this request. The amended motion was unanimously approved.

14.18 Approval is Recommended for the Supervisory Salary Schedule

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the Supervisory Salary Schedule as presented. The motion was unanimously approved.

14.19 Approval is Recommended for Release of Long Term Certificated Substitutes at the End of the 2007-2008 School Year

Dr. Beagles-Roos inquired as to why this item was being recommended. Mrs. Jaffe responded that it was suggested by legal counsel so that the process is more thorough. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the Release of Long Term Certificated Substitutes at the End of the 2007-2008 School Year as presented. The motion was unanimously approved.

15. Board Business - None

16. Public Recognition – Continued

16.1 Members of the Audience

Members of the audience spoke about:

- Jerry Chabola thanked the Board for the last school year with the great things that have happened in the District. He felt that not only did the District have a good year in athletics, but also in academics and he went on to provide information on the Vanguard Program. Mr. Chabola told a story of student at the High School and expressed that all students, not just students taking AP classes, are making great accomplishments. In response to Mrs. Davis' comments on vocational classes, he stated that he also felt that there should be courses available to students that teach them life lessons in Industrial Arts such as electrical and plumbing education.

16.2 Members of the Board

Dr. Beagles-Roos spoke about:

- Culver City Friends of the Youth Health Center's upcoming meeting and items that will be discussed.
- The Education Foundations upcoming fundraiser at Chipotle on July 10th.
- The Employee Recognition Event and how she was surprised that people wanted to remain anonymous when she wrote to the Board.
- How she is surprised about the continuing news about Capistrano USD. It's important to have local community members making decisions about a school district.
- Complimented staff and Board members for moving expeditiously through the agenda.

Mr. Gourley spoke about:

- Ad that Mike Cohen wrote in the paper that showed the graduates names and where they will be continuing their education.

Mrs. Davis spoke about:

- How it would be nice if the young ladies were told proper etiquette for sitting at the graduation ceremony when sitting in the front row.
- Air conditioning at Robert Frost Auditorium.
- If there was going to be follow up on the Community Day School. Dr. Coté responded, "Yes."

Dr. Russell spoke about:

- Mr. Chabola and how he appreciates him coming to Board meetings consistently and always being enthusiastic.
- Complimented faculty and staff for their work over the past year.
- Coaching stipends and how there is a learning curve for topics of this nature and others in education.

Adjournment

There being no further business, it was moved by Mr. Gourley, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:16 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary